



❖ I, Mr./Mrs./Ms. \_\_\_\_\_  
**PROPOSER'S NAME BLOCK LETTERS**

a member of GEACU in good financial standing hereby nominate:

Mr./Mrs./Ms. \_\_\_\_\_  
**(PRINT NOMINEE NAME)**

to serve the Credit Union in the following capacity:

☐ **Board of Directors**

☐ **Supervisory Committee**

☐ **Credit Committee**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Member # \_\_\_\_\_  
**(PROPOSER) (DD/MM/YYYY)**

❖ **Seconded by Mr./Mrs./Ms.:** \_\_\_\_\_  
**(BLOCK LETTERS)**

a member in good financial standing of the GEACU.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Member # \_\_\_\_\_  
**(SECONDER) (DD/MM/YYYY)**

## NOMINEE INFORMATION

D.O.B.: \_\_\_\_\_ Member since: \_\_\_\_\_ Member # \_\_\_\_\_  
(DD/MM/YYYY) (DD/MM/YYYY)

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_ Postal Code \_\_\_\_\_

Personal Email Address: \_\_\_\_\_

**DP #** \_\_\_\_\_ **National ID #** \_\_\_\_\_ **Passport #** \_\_\_\_\_

Contact Numbers: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_  
(H) \_\_\_\_\_ (W) \_\_\_\_\_ (M) \_\_\_\_\_

Current Place of Employment \_\_\_\_\_ From: \_\_\_\_\_  
(DD/MM/YYYY)

Employment Address: \_\_\_\_\_

Previous Place of Employment: \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Address: \_\_\_\_\_

Previous Place of Employment: \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Address: \_\_\_\_\_

Education: Tick ✓ all that apply: - ☐ Post Secondary ☐ Primary ☐ Secondary ☒ Tertiary ☐ Vocational

Credit Union Service/Experience: \_\_\_\_\_

Other Co-operative Activities: \_\_\_\_\_

Other Skills/Activities (Cultural, Sporting etc.) \_\_\_\_\_

## **DECLARATION BY NOMINEE:**

I \_\_\_\_\_ a member of Guaymay Energy Alliance Credit Union hereby accept  
being nominated by \_\_\_\_\_ to serve (if elected) on the  
\_\_\_\_\_ of the Credit Union.

In furtherance of this acceptance, I hereby declare as follows:

		<b><u>Yes</u></b>	<b><u>No</u></b>
1	To uphold the Co-operative Societies Act, the Co-operative Societies Regulations, Bye-Laws, and Policies of GEACU		
2	That I am not statutorily debarred from offering myself to serve on the Board of Directors or Statutory Committee		
3	I am an active member of the Credit Union over the last 12 months		
4	I am not a Delinquent Member		
5	I am not an Employee/Committee Member/Director of another Credit Union		
6	I will declare to the Credit Union whether I am a Politically Exposed Person (PEP) as defined by Section 20 of the Financial Obligations Regulations 2010.		
7	I am not currently employed or previously employed within the last 24 months, with the GEACU in any capacity, whether on the basis of a contract, a temporary or permanent appointment.		
8	My service as a member of the Board of Directors or Supervisory Committee or Credit Committee has been approved by my current employer.		
9	To loyally conduct the Credit Union's business in strict and discrete confidence.		
10	To treat all fairly and equally without regard to colour, ethnic origin, gender, nationality, physical disability, political affiliation, race or religion.		
11	To display integrity and unselfishness in all business of the Credit Union		
12	To vigilantly guard against the use of office for personal gain		
13	To discharge the responsibilities of my office to promote the best interest of the Credit Union		
14	To give all issues an objective hearing, vote according to conscience and fully support the majority ruling		
15	I understand and accept that if elected, I am expected to demonstrate full commitment to the demands of the position for which I am hereby elected.		
16	I have provided true and correct responses in this declaration		
17	I understand that my nomination may be voided if I have provided any false information.		

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

The guidelines to be used to determine eligibility to serve on the Board of Directors and Statutory Committees are stated below: -

## **Guidelines and Criteria**

- (1) Any member offering themselves to serve on the Board of Directors and Statutory Committees MUST:
  - a. Be a member of Guaymay Energy Alliance Credit Union for at least one (1) year prior to the date of his/her nomination application.
  - b. Be an active member for at least one (1) year prior to the date of his/her nomination application.
  - c. Not be a Delinquent Member.
  - d. Be of the full age eighteen (18) years.
  - e. Be a Citizen of Trinidad & Tobago or be a person lawfully admitted for permanent residency who is ordinarily a Resident in Trinidad & Tobago.
  - f. Have the approval of his/her current employer to serve as a member of the Board of Directors or Statutory Committees.
- (2) Members who are currently employed, or previously employed in the last twenty-four (24) months, with the Credit Union in any capacity, whether on the basis of a contract, a temporary or permanent appointment shall not be eligible to be nominated.
- (3) Members who were previously employed with the Credit Union and were terminated with cause shall not be eligible to be nominated.
- (4) A Nominee who is a member of another credit union board or committee shall not be considered for nomination.
- (5) Family relationships shall not constitute a basis for denying eligibility for nomination to any position on the Board or other Statutory Committee. However, in the interest of the avoidance of any conflict of interests; whether real or perceived and in keeping with the principles of good governance, the following guidelines shall be observed:
  - a. persons who are directly related shall be advised of any instance when nominations are received from any two or more such persons, interested in offering to serve on the same Statutory Committee or the Board of Directors.
  - b. In any such instance, the proposed nominees shall be informed by the Nominating Committee within two (2) working days of receipt of such nominations and afforded no more than five (5) working days to advise the Committee of the withdrawal of all but one (1) such nomination. The person/s withdrawing shall simultaneously advise the Nominations Committee of his/her alternative choice of Statutory Committee or Board of Directors.
  - c. In the event that the competing nominees fail to comply with the requirements of Section (b) above, the Nominations Committee shall void all such nominations received and advise the nominees of its decision in writing, within two (2) working days after the deadline set for the nominees to respond to the Nominating Committee.
  - d. Notwithstanding the action of the Nominating Committee in conformity with this section, but subject to the provisions of Sections (a) and (b) above, nothing shall debar any of the nominees whose nominations were voided, from tendering a new nomination to serve on any Statutory Committee or on the Board of Directors, in respect of which a valid nomination can be filed within

the general timeline established for the receipt of nominations from members offering themselves to serve.

- e. The procedure described above/herein, is intended to ensure that the Credit Union demonstrates at all times, that it does not entertain or condone nepotism and/or favoritism in whatever fashion and whether real or perceived, in its nomination and election processes and procedures.
- f. Related persons in this case, shall be defined as husband, wife, common-law spouse, in-laws, son, daughter, stepchildren, adopted children, mother, father, stepmother, stepfather, sister, brother, step-sister, step-brother, grandmother, grandfather, grandchildren, first cousins, aunt, uncle, or any relative within the meaning of "cohabitant" or "child" as stated in the Cohabital Relationships Act Chapter 45:55 of the Law of Trinidad and Tobago.

(6) Nominees shall complete the approved Nomination Forms and submit them along with a Resume indicating their competence to serve.

(7) All nominees are required to submit the following:

- a. Copies of two (2) valid forms of Photo Identification – National Identification Card, Driver's Permit, Passport.
- b. Proof of address not older than three (3) months.
- c. One (1) recent passport-sized photo (taken within the last six (6) months) on a white background, front-facing.
- d. Two (2) references, both of whom must be GEACU members.

(8) Each nominee's form must be signed by two (2) members. One (1) member being the Proposer and the other member the Secunder. Both the Proposer and the Secunder MUST be in good financial standing i.e., neither a Delinquent Member nor an Inactive Member.

